



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution	
	Govt. Kamla Devi Rathi P.G. Mahila Mahavidyalaya Rajnandgaon
• Name of the Head of the institution	Dr. Suman Singh Baghel
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	07744-225171
• Mobile no	09926903552
• Registered e-mail	kamlacollege.rjn@gmail.com
• Alternate e-mail	iqackdmrjn@gmail.com
• Address	Kaurin Bhata Rajnandgaon (C.G.)
• City/Town	Rajnandgaon
• State/UT	Chhattisgarh
• Pin Code	491441
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Women
• Location	Urban

• Financial Status	UGC 2f and 12(B)				
• Name of the Affiliating University	Hemchand Yadav University Durg.				
• Name of the IQAC Coordinator	Dr. Jai Singh Sahu				
• Phone No.	07744-225171				
• Alternate phone No.	9424115915				
• Mobile	09424115915				
• IQAC e-mail address	iqackdmrjn@gmail.com				
• Alternate Email address	garchaharpreetkaur@gmail.com				
3. Website address (Web link of the AQAR (Previous Academic Year))	http://www.govtkdmcollegerjn.com/Content/54_46_Report398.pdf				
4. Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	http://www.govtkdmcollegerjn.com/Content/121_24_KDM%202020-21.pdf				
5. Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.46	2017	28/03/2017	27/03/2022
6. Date of Establishment of IQAC			31/12/2012		
7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
0	0	0	0	0	
8. Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC					

9.No. of IQAC meetings held during the year		04
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?		No
<ul style="list-style-type: none"> If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
1. Virtual NAAC awareness workshop was organized for faculties and staff on date: 04-11-2020.		
2. Virtual workshop organized for mentor-mentee college on new guidelines format NAAC accreditation on 22-01-2021		
3. Covid-19 awareness program organized by NSS/NCC/ Woman cell..		
4. Constituted office bearer of alumni association		
5. Arranged sanitization facilities in college campus.		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		

Plan of Action	Achievements/Outcomes
Preparation of Academic Calendar	Calendar followed of Higher education of Chhattisgarh, Hemchand university Durg (C.G.) and college calendar.
To develop 360 degree mechanism for feed back	Collected and analyze feed from all stakeholder faculty, students, alumni, and non teaching staff.
To open New courses in M.Sc (Home Science)	Proposal sent for M.sc (Home Science) and Yoga Certificate course.
To plan the academic, Administrative & Activities	Checking the teaching dairy and attendance register.
To conduct workshop/quiz/webinar to device innovative technique	1. International Webinar organized English department. 2. Quiz organized by English, Home Science, Zoology, Geography and Chemistry Department. 3. Department of Botany organized seven day's workshop on "Instrumentation"
To Conduct terminal and half yearly examination for evaluation of teaching & learning	Conducted
Create Research environment	7 Faculty have been approved as registered guide of the university, Research centre for Psychology setup by university approval.
Organize consultancy/counselling	Organized counselling by psychology department "Pre Marital and General Counselling".
Promote extinction activities	Promote extinction activities
To enhance infrastructure facilities	a) Established well equipped computer lab for DCA and PGDCA. b) Smart class room facility for

	students
To improve facilities in library	a) Bar Coding of books in progress b) Installation of SOUL software in library functioning
To purchase new book/Journal	Purchased 173 books for library
To arrange meeting with parents & alumni	Arranged one meeting for each
To Enhance existing facilities in college	Provide computers to departments and reprographic facility in IQAC
To provide scholarship to SC/ST/OBC/ Physically challenged	Distributed
To Provide financial assistance to the needy through corpus fund.	Five students benefited from this scheme
Skill Development program	Organized by Entrepreneurship cell, Commerce and Home Science department
To plan the academic and Administrative	Checking the teaching dairy and attendance Register
Decentralization of academic and administrative work	Formation of various committees for academic and administrative work.
Waste management	Proper Disposal of waste
Conservation of resources	Water Harvesting
Eco-Friendly Campus	Tree Plantation
Sharing infrastructure with society	In-calculating of extended family
Best of waste/Using waste to create utility items.	Zero waste Theory.
Gender sensitization and awareness programs	Gender sensitization and awareness programs organized by women gender issue cell, NSS, NCC, Commerce and Home Science department

13. Whether the AQAR was placed before statutory body?	No
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
Nil	Nil
14. Whether institutional data submitted to AISHE	
Year	Date of Submission
2019-20	03/02/2020
Extended Profile	
1. Programme	
1.1 Number of courses offered by the institution across all programs during the year	16
2. Student	
2.1 Number of students during the year	2311
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	620
2.3 Number of outgoing/ final year students during the year	707
3. Academic	
3.1 Number of full time teachers during the year	36
3.2 Number of sanctioned posts during the year	30
4. Institution	
4.1 Total number of Classrooms and Seminar halls	34
4.2 Total expenditure excluding salary during the year (INR in lakhs)	7.58
4.3 Total number of computers on campus for academic purposes	58

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Govt. Kamala Devi Girls' PG College is currently having the following mechanisms for effective delivery of curriculum:-

- At the very beginning of the academic session, the College arranges for the Staff Council meetings regarding the discussions about the academic calendar, time table, teaching process and other activities that are to be scheduled during the session.
- A well elaborated weekly routine / schedule / time table is made for each year / semester and is provided to both UG and PG classes by the Time Table Committee. Hence, all the theory and practical classes are held according to the time table throughout the session.
- Every month several meetings are arranged within each department of the College to discuss about the topics of the syllabus as well as the other academic activities which are to be accomplished during that month.
- In every department, at the very beginning of the session, the different Courses / Papers contained in a Programme are allocated amongst the teachers according to their subject matter expertise.
- College has an established Central Library equipped with NLIST facilities for both the teachers and students. Besides this, every PG Department has its own departmental library which is stocked with a number of Text / Reference books. Along with this, the College possesses paid subscription / e-subscription to a number of Journals / e-Journals and online learning resources of Science, Arts, Commerce and Home Science

For the effective delivery of the curriculum and for better learning & understanding of students, various classroom teaching tools & techniques are adopted by the teachers, which are mentioned below:-

1. Use of Chalk and Green board method.
2. Use of scientific models and charts.
3. Use of ICT based tools like LCD projectors, Smart Board.

4. Meticulously written / printed notes provided to the students.

5. Interactive sessions & Group Discussions amongst the students and the teachers after the Lectures for better comprehension of topics.

6. PowerPoint presentations of project works and dissertations by students.

7. Engaging students in Classroom teaching and seminar talks on regular basis to help them having grasp on topics and overcome stage fear.

8. Guest lectures, seminars, workshops and special lectures by subject matter experts are also conducted.

9. Regular class tests, quarterly, half yearly and model examinations along with internal assessments as well as vacation assignments are conducted as per the academic calendar of the College.

10. Remedial classes are conducted on a regular basis for slow learning students to help them in clearing their doubts regarding the topics and keeping them abreast with rest of the class. Every department of the College keeps the record of all its students regarding their academic performances during the whole session.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://www.govtkdmcollegerjn.com/Content/56_48_Report396.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

- Being a constituent college of Hemchand Yadav University Durg, follows the Academic Calendar issued by the University at the beginning of the academic year. It clearly delineates a schedule for teaching, examination, semester break and

vacations, that is strictly followed by the college to ensure smooth and efficient functioning of its teaching and administrative processes. Within the same framework, the college also prepares its own calendar of events and activities before the commencement of the Academic Session and the same is communicated to all. For transparency of functioning, both the University and the college academic calendars are placed on the college website.

- All the aforementioned information is reinforced during the collegiate induction programme organized for the orientation of new students at the beginning of academic session.
- The Principal also conducts meetings with the Teacher-in-charge(s), faculty from individual Departments, and entire Staff including non-teaching to ensure smooth implementation of the activities as scheduled.
- For the purpose of conducting Continuous Internal Evaluation, teachers prepare their schedule of teaching, class tests and assignments in accordance with their allotted time table keeping the academic calendar and planned co-curricular activities of the college in mind
- The students are informed well in advance about the deadline for assignment submissions, dates for class tests and presentations, as well as their final internal assessment marks. Criteria for assessment is also shared with the students. They are encouraged to seek guidance from teachers during the designated tutorial slots or the latter's free time. The mentor-ward periods are created specially to supplement this kind of academic framework with the extra-academic support that the students might require.
- Multiple assessments are taken, with the aim of allowing the students to incorporate suggestions offered by the teacher, thereby making learning a continuum and creating various opportunities for the students to succeed. The institution's approach is reoriented to suit the learner's pace, ensuring the mitigation of any pressure on the students.
- Project work, field work and presentation components of the syllabus and assessment are arranged keeping in mind the pre-planned academic calendars. This allows for students to recuperate and yet enhance their worldviews through innovative learning methodologies
- calendar bears testament to the diverse arenas in which our students enthusiastically contribute and excel. It is equally important to carve a space for collegiate events like the 'Sports Day', 'Annual Cultural and Price Distribution Day', 'Hindi Divas' , 'English Language Day', 'International Women's Day' and Envoimental Day' , ect. There by Celebrating

diversity celebrating diversity through the cultural activities in the lives of our students as the qualitative impact of an inclusive and balanced education which promotes all-round development of the students.

Everything in the institution is geared towards providing transformative education in a structured manner to our students, with accessibility, comprehensibility, and transparency as our watchwords in this process

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://www.govtkdmcollegerjn.com/Content/121_24_KDM%202020-21.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

0

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

- The College stands for values likes compassion and commitment to development of self and society. The college has a 'Students Union', 'Sports Society', 'Women and Gender Issue Cell', 'Cultural and Literality Society', 'Science Society', 'Eco Club', ect., which regularly organize socially relevant events and outreach programmes so that students learn to

engage with socio-cultural issues in a constructive manner.

- Academically, Skill Development Programmes, Ability Enhancement are offered within and across departments, to help students critically examine issues related to gender, environment and ethics.
- Psychology Department has a 'Pre-Marital Counselling Cell' and 'General Counselling Cell' Which organises Counselling to girls on gender issue.
- The College firmly believes in rigorous implementation of professional ethics; students are made cognizant of the significance of proper referencing in assignments, intellectual property rights issues, consequently discouraging any kind of plagiarism.
- A one-day International webinar also organized on 'Pandemic: Crisis Confronting Human Survival' was also organized and a variety of Covid-19 related issues were discussed. This was further explored by the departments using different disciplinary perspectives throughout the year.
- Strengthening its commitment to the community, college signed an MOU with other institutions to enrich academic and curricular processes to wards quality enhancement on a sustainable basis.
- The College has carefully planned its infrastructure so as to prioritize conservation of the environment. The building is well provisioned for students with disability.
- Various Department Organized Awareness programs on crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainabilit.

The institution believes in the holistic development of students who are not only intellectually ready to face the world but are also empathetic human beings striving for an egalitarian and sustainable society.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

9

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

132

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	http://www.govtkdmcollegerjn.com/College.aspx?PageName=Feedback%20Form
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	View File
URL for feedback report	http://www.govtkdmcollegerjn.com/College.aspx?PageName=Feedback%20Form

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

5800

2.1.1.1 - Number of students admitted during the year

919

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

834

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college has a comprehensive admission process catering to the needs of students belonging to various categories. Students are counseled at the time of admission and are guided by assessing their needs

To give an equal platform to rural students, the teachers teach through vernacular language along with the usage of English.

Recognizing the need of the hour and requirement of skill development, personality development certificate courses have been organized.

Periodic oral and written tests for slow learners are conducted to enable them to perform better in examinations. Each learning point is repeated more than normally described in class. Peer learning is encouraged where the students teach the slow learners in vacant periods. Real life examples are used while teaching for explanation. Extensive use of audio visual aids is made for better comprehension. Extra lectures, Remedial teaching, Tutorials and Question Banks are arranged. Career Counselling and Guidance Cell provides guidance to these students.

Similarly for advanced learners, many measures have been taken like intellectual stimulation through advanced projects and assignments, an access to research journals and research methodology and special lectures to inspire the students to crack competitive exams.

The students excelling in various fields of creativity are encouraged to represent the college at different levels. Also appointment of student editors is done for college magazine,. Special honour (Medals) is also awarded to the meritorious students scoring highest marks in the subject in the College/University but this year its was not possible due to COVID-19.

File Description	Documents
Paste link for additional information	http://www.govtkdmcollegerjn.com/Video.aspx
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2311	36

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

To make the process of teaching and learning more effective, various student centric methods are used. Here one can notice a complete transformation of teaching learning process from traditionally teacher centred to student centric to ensure effective learning outcomes.

Experiential Learning:

Excursions, field visits/ surveys and industrial visits are organized from time to time to expose students and faculty to advanced levels of knowledge and skill requirements of the job market

Group projects assigned to the students which encourage peer learning and team spirit.

For improvement in practical skills of students, the college has been offering courses like Physics, Chemistry, Maths, Botany, Zoology, Geography, Psychology, Home Science and Music.

Participative Learning

The college organizes different group activities as group discussions, exhibitions, inter college competitions, quiz contests, brain storming sessions, seminars, workshops, fine arts

competitions, paper presentations, debate, declamation contests, poster making competitions, etc.

Extension lectures are organized by different departments which provide the faculty as well as students an opportunity to interact with eminent resource persons from other parts of the state.

Problem Solving Methodologies:

College organizes group discussions at regular intervals which are duly followed by question answer rounds at the end as a part of problem solving methodology.

File Description	Documents
Upload any additional information	View File
Link for additional information	http://www.govtkdmcollegerjn.com/College.aspx?PageName=Seminar%20%20Workshop

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Faculty of the College try to make the best use of the technology in their teaching process. Teachers have the knowledge and skills to use new digital tools to help all students achieve high academic standards.

The College has a Wi-Fi Enabled Campus which helps the teachers and students to stay connected to the internet and learn and teach the updated information. The college has ICT Enabled Classrooms having Desktops, Laptops, Projectors which helps in the e-learning process. Some teachers use and share E-books. The library provides accessibility to e-resources vide INFLIBNET to teachers and students.

The college has well equipped Computer Labs. The teachers take practical classes for courses like Mathematics, Commerce, Computer Science, Economics, etc. The curriculum of these courses has practical components which require the use of computer labs.

Teachers make and present PowerPoint presentations in the classrooms.

Teachers have started taking lectures online on Google Meet, Zoom,

Microsoft Teams Teachmint App, etc. Teachers attend FDPs to enable/familiarize them with these online platforms.

Teachers share videos, PDFs and YouTube Content, etc reading materials, short notes, e-books over different media like Google Classroom, E-Mail, College Portal, College website, WhatsApp, etc.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

36

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

36

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. /

D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

18

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

526.5 Years

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college ensures that there is fairness and transparency in the calculation of internal assessment of the students as they are intimated with the assessment criteria on the commencement of new academic session and at regular intervals in the classroom also.

Continuous internal assessment for different courses is marked under the criterion established by Hemchand Yadav University, Durg.

The assessment is calculated on the basis of Unit tests, practical examination, viva-voce, attendance, classroom response, assignments, participation in extra-curricular activities, etc.

The students and parents are duly informed about their attendance and examination awards through SMS, letters and telephone calls.

All these endeavors are made by the college to keep a record of the potential of the students

A special provision of enlisting absentee record of the students every semester has enabled a ready reference of the attendance criteria for the internal assessment

The college maintains a record of the internal assessment of the students.

The assessment record of the students is shared and their queries for the same are duly satisfied and answered.

File Description	Documents
Any additional information	View File
Link for additional information	http://www.govtkdmcollegerjn.com/Content/121_24_KDM%202020-21.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

There is proper provision for the redressal of grievances of the students', their queries and problems concerned with the examination both at university and college level.

Provisions at University Level:

A Grievance Redressal Cell has been set up by the University for redressal of grievances with reference to examination for the Hemchand Yadav University, Durg.

The students have the facility of revaluation of their answer sheets if they are dissatisfied with their score.

The students can also apply through RTI and demand a photocopy of their answer sheet

Any grievance regarding the style of question paper or non-adherence to prescribed syllabus is dealt with at college level through formal representation to the Examination Branch of Hemchand Yadav University, Durg.

Provisions at College Level:

Discrepancy or grievance at College Examination level is addressed by concerned teachers.

College has Examination committee consisting of members from all faculties which prepares the time table and ensures the smooth conduct of the examinations held from time to time. In case of any discrepancy, the students are properly entertained, positively guided by the staff members and their queries are answered justly. They make every possible effort to help and resolve such grievances.

A Suggestion and Compliant Box has also been set up in the college in which the students can put their suggestion in writing.

File Description	Documents
Any additional information	View File
Link for additional information	http://www.govtkdmcollegerjn.com/College.aspx?PageName=Cell%20and%20Committees

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Departments of Psychology is a recognized Research Centre of Hemchand Yadav University for PhD programmes. The PhD Committee of this Research Centre monitors the conduct of the PhD programmes in the field of Psychology. The Program Outcomes (PO) and Course Outcomes (CO) are adopted for all programs offered by the institution in accordance with "Hemchand Yadav University" guidelines

- The Learning Outcomes-based Curriculum Framework (LOCF) is intended to suit the present day needs of the student in terms of securing their path towards higher studies or a terminal degree guiding students towards career choices
- Learning outcomes form an integral part of college vision, mission and objectives.
- The learning objectives are communicated through various means such as college prospectus, Principal's address to students and parents, Alumni meets and dissemination in classroom by concerned staff. These are also prominently featured on college boards, college magazine and other publications brought during conferences and seminars

- Students are persuaded towards skill oriented and value based courses.
- Students are made aware of the course specific outcomes through orientation programme, classroom discussion, expert lectures and practicals.
- The college deputed teachers for workshops, seminars, conferences and FDPs to enrich them to attain the outcomes while teaching learning in the classes.
- Many teachers are also the members of syllabus sub committees, thus the process of perception and outcomes takes place in exact manner and excel the quality of teaching learning

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://www.govtkdmcollegerjn.com/College.aspx?PageName=POCO
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

To take a note of the progress of the students and identify their specific learning needs, the college conducts two written examinations in every semester/Session and ensures that the stated objectives of the curriculum are achieved during the session

Class Tests/ Presentations:

Class tests and class presentations are arranged so that weaker areas of the students are identified and special measures are taken to improve their performance

Teachers plan their unitized syllabi.

Proper Maintenance of Records and Evaluation of Outcomes:

Staff meetings at various level are regularly held to review the progress of the students and to ensure the timely completion of the syllabus so that a clear way is paved towards optimum learning outcomes. The conclusions reached in meetings are conveyed to IQAC.

Special Parent Teacher Meetings are arranged to discuss the growth of the students

As a result of continuous evaluation and monitoring of the learning outcome of various courses and programs run by the institute through enthusiastic faculty members, the institution has earned a distinct position in the city.

The college takes pride in its meritorious students who have been achieving top university positions in academics and sports.

Alumni of the College:

The college has the distinction of producing an illustrious alumni who have been serving the country in multifarious fields like Administration, Sports, Politics, Education, Business, Medical field etc.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.durguniversity.ac.in/notice/syllabus-ug-annual-exam

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

694

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	http://www.govtkdmcollegerjn.com/College.aspx?PageName=Results

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://www.govtkdmcollegerjn.com/Student_Feedback.aspx

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

01

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	NIL

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Response:

- Govt. Kamala devi Rathi PG Girls College is the only college in the Rajnandgaon district of Chhattisgarh state to have the Post Graduate Classes in Psychology that imparts knowledge of behavioral Science like counseling skills in the students.
- The Department of Physical Education contributes not only in the physical fitness of the girls but also trains their minds with attitude of team spirit and humanity.
- The Library loaded with a variety of books, journals and magazines, with the facility of N-List that enables the students to upgrade their knowledge in proper way.
- The Computer lab with latest soft-wares and Wi-Fi facilities helps the students to update their knowledge with the latest information.
- NCC unit of the college trains the girls that how they can make themselves strong, disciplined, and cooperative.
- The Eco club activities motivate the students to take care of the plants and animals around, study biodiversity, water conservation and maintain the Ecosystem.
- The spacious class rooms and smart-rooms are well established for conduction of classroom/ internal seminars, group discussions and awareness programs that enable not only the students, but also the faculties for exchange of views and innovative ideas.
- The well set laboratories are the best centers for transfer of knowledge through technology- savvy practical.
- Special awareness programs, sessions and coaching are usually conducted by Career Guidance & placement cell which provides opportunities to the students to move into a proper direction

of their careers.

- Psychological Counseling centre strives to fight the depression and anxiety of the students.
- Pre marital counseling center try to help the girls for having proper discussion regarding their marriage plan. It is also very helpful to remove the misconception about married life.
- Commerce Department organizes many entrepreneurship and skill development programs/workshops which provide knowledge about the Self-earning establishments along with the implementation of skills, such as cooking, beauty tips, flower decoration, textile designing, food preservation etc.
- National Service Scheme (NSS) unit of the college organizes various social, environmental and community based programmes and functions that cultivate the spirit of social services and moral values. MOUs with many educational institutions, Language Societies, and Self help group motivate the students to fulfill their further educational and social needs.
- Students are encouraged to share the information about their respective or related subjects through newspaper and magazine cuttings, displayed on the display or notice boards.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.govtkdmcollegerjn.com/#

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

06

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

1.143

File Description	Documents
URL to the research page on HEI website	NIL
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

06

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

0

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	No File Uploaded

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The institution has taken a number of measures to associate itself with neighborhood community through the extension activities in terms of sensitizing students to social issues and holistic development.

The college has contributed a lot in the social welfare and awareness of the students through many activities of NSS, NCC, YRC and Women Empowerment cell. The various departments like Science, Home Science, Arts, Commerce, and Music too implement such activities.

The students are encouraged to participate and also extend their services through YRC. Various camps such as General Health check-up camps, AIDS awareness camps etc. are being organized from time-to-time. The problems related to anxiety, memory, lack of confidence and family conflicts of students are resolved through Mental Health programmes and Psychological counseling.

NSS activities make the students aware about their social responsibilities towards, family, society and Nation. Plantation, Yoga, Voter Awareness, Traffic rules and protection are yet other activities that contribute in student's welfare.

Various Workshops are being organized for development of soft-skills and Entrepreneurship skills that enable the students to learn and earn on their own, along with the awareness about the funds sanctioned by government sectors in this direction.

Seminars and workshops conducted by the career Guidance & Placement Cell provide guidance to the students to opt the right career. Pre-placement and interview facing sessions and free coaching for civil services examination are of great help.

Special quiz programme conducted by various departments helps the students to update themselves with latest technologies, information and research methodologies.

Programmes on communication skills, soft skills and personality are also organized to prepare the students for the job market.

File Description	Documents
Paste link for additional information	http://www.govtkdmcollegerjn.com/#
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

04

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

18

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in

collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

537

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

07

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

08

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response

Govt. Kamla Devi Rathi Mahila P.G. Mahavidyalaya provides the latest infrastructure facilities that contribute to the academic growth of students and faculty. The campus sprawls over 12.79 acres, which accommodates buildings, the chamber of Principal, Administrative office, Staff Room, Auditorium, Classrooms, Laboratories, Language Lab, Seminar Hall, NCC Room, Computer Lab, Smart Class room Washrooms, Central Library, E-library, RUSA room, NAAC & IQAC Room, Conference Hall, Canteen, Sports Hall, Playground, the campus also houses three Girls Hostel.

The college offers undergraduate & postgraduate programmes in Science, Commerce, Home Science and Arts, an undergraduate self-finance course in Microbiology, Eight Post graduate programs, Diploma course in DCA & PGDCA. The College has an open stage in the centre of main building surrounded by classrooms. Girls common room available in new building where students spend leisure time. Washrooms for students are located in every wing. A separate washroom & Ramp facility for physically challenged students is also available.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NIL

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The athletic culture in the college insist healthy competition, sportsmanship, team work and leadership quality among students. College follows the sports calendar made by higher education and conducts various tournaments at inter collegiate, district and state level. On the annual sports day various competitions are held for the students and staff. Our kabaddi team is one of the best team of India and won bronze medal in Khelo India Competition & interuniversity competition in 2020. Every year students of Kamla College selected fir state level and national level tournaments. Our college is one of the best college in the district as for as sports facilities are concerned. Our college has a rich sports infrastructure (Badminton hall) and Two playground with indoor and outdoor facilities.

Kamla College promotes creative and artistic pursuits. The cultural committee engages and nurtures students in debate, dance, music, Rangoli, slogan, theatre and arts, correspondingly. This is in keeping with the vision and mission of the college to support the holistic development of students that focus on not just academics, but also on all round personality development.

The college has one open stage for practice and performance and another stage in an Auditorium for Rehearsal and performance.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NIL

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

17

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NIL
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

25.13

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Govt. Kamla Devi Rathi PG Mahila Mahavidyalaya has a well-equipped Library with latest infrastructure and well-stocked with a good collection of books. The library is automated with barcoded system and operates with SOUL 2.0 software. In the current session 2021 the work of issuing and submitting books to the students is also being done through SOUL. E-library is fully automated with one server for Ten client system with RDP connection.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	NIL

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources **D. Any 1 of the above**

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

137859.00

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

3

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Kamla College ensures an extensive use of ICT resources by providing adequate access to computers and Internet to its students and faculty.

The College has the following hardware/software related facilities:-

- 04 Computers with upgradable window operating system 2010
- The college library is enabled with licensed SOUL software.
- The College E-library is fully automated with 01 sever for 10 client system with RDP connection.
- 03 multimedia projector installed in Auditorium, computer lab, seminar Hall and 01 movable multimedia projector.
- The Administrative office is partially automated for activities related to accounts and other human resource management services.
- The college website is maintained, updated and upgraded regularly
- There is one electronic interactive touchable white board for smart class.
- The entire college campus is Wi-Fi/Internet enabled zone with 5 access point.
- Video & Digital Camera for Photography.
- Classroom equipped with Amplifier, sound system and mike.
- Podium facility available in Auditorium and Seminar Hall.
- Barcode scanner & printer for Library Automation.
- CCTV installed at RUSA building to ensure security.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NIL

4.3.2 - Number of Computers

62

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution C.10 - 30MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

20.54

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response

On the basis of the Application receive from the various department as per the requirement of the concerned department, expenditure is incurred for the following -

- Laboratory - Janbhagidari & RUSA
- Sport - PWD
- Classroom - PWD & RUSA
- Library - Govt. & RUSA
- Computer- Janbhagidari & RUSA

- Construction, maintenance and repairs of building library, classrooms, electrical appliances and other Physical Infrastructure done by PWD of C.G. Govt. & RUSA as per requirement.

- The college receives grants from the Higher education department, Govt. of Chhattisgarh, under plan and non-plan head. College fund maintenance of telephone services, office expenses, CCTV, surveillance etc is done.
- While purchasing an equipment from any fund it is always ensured that installation and maintenance charges (within warranty period) are provided by the company. Such terms and conditions are given in the work order.
- Certain maintenance work is done from janbhagidari as and when required.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NIL

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1752

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the

institution / non- government agencies during the year

4

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

C. 2 of the above

File Description	Documents
Link to Institutional website	NIL
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide

A. All of the above

awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

5

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

129

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

All round development of the students is the main objective of any academic institution. All effort are made to provide facilities to the students for their betterment and improving their performance in curricular and extra-curricular activities. In our college we have a student council on merit basis because govt. of Chhattisgarh banned student council election in 2019 But students union could not be formed in 2020-21 session due to COVID-19 . Anti ragging committee, Women Cell, Student Grievances Redressl cell, also consists students representation. he college encourages its meritorious students by awarding them on annual day by gold plated medals donated by Honorable citizens of Rajnandgaon city. Students from ST/SC/OBC and those from minority and differently abled section are provided financial assistants in the form of different Govt. Scholarship. Some students of weaker section of the society are provided fee concessions and scholarships form the fund collected form faculty members of our college. There are ramp in every building of college for physically challenged students and some computer keyboard for blind students in computer lab. The college has a Gym, Indoor and Outdoor sports facilities in campus for staff and students. Some department give extensive exposure through various field visits, Educational and Industrial tour and different competitions. Many expertise from other institutions frequently visit our campus in offline/Online mode for their talk and interaction with students.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

1

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The primary objective of alumni association is to reconnect, reminisce and revisit the rich memories of college and connect with classmates. Strengthen the bond and savour the experience gained over the years in Kamla College. The driving force behind this association is the to encourage vibrant student-alumni interactions that would benefit our students in terms of learning as well as the alumni in terms of sharing their expertise.

File Description	Documents
Paste link for additional information	http://www.govtkdmcollegerjn.com/College.aspx?PageName=Alumni%20Association
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Govt. girls college caters the needs of the students, coming from the down trodden & poor strata of society like SC,ST, and OBC, Who cannot spend much on education. The college provide them with better facilities at low cost, they can afford. The mission statement is clear to one and all and they dream for a better tomorrow. The vision of the college is to make them not only qualified college passed but educated in real sense. The mission and vision of the college have come out to be very successful in respect of many students who are now well placed and lead a better life. The college is catering mostly to the girls from semi-urban and rural background with poor socio-economic conditions. There is an utmost need to prepare them for the competitive world which is possible only with the adoption of new scientific approach, cultural values and heritage. The curriculum looks after the overall development of the women. The staff indulges in continuous learning process through updating themselves by attending conferences and workshop from time to time and motivate students for remaining a constant learner throughout their lives.

Principal and Faculties ensures quality through various innovative efforts to develop the students- eg.- Hard Skills, Soft Skills, Communication Skills and Peranality Development to meet the chalenges of job market and life.

- Students` practices use of Power Pont Presentation for their CCE & Project Presentation.
- Various Scholarships are also available for talented & the students of deprived & weaker sections of society i.e. BPL, SC, ST, MINORITY and Bidi Shrami scholarships..
- Free books & stationery is provided to SC/ST students of the college.
- Use of Mobile phone is prohibited in the campus.
- Identity card is issued to every student every year.
- Execution of various programmes is done through committees formed by Principal who assigns their duties. Besides this

NSS, NCC, Career counseling cell & Udyamita Prakosth, Women and Gender issue Cell is successfully running their assigned duties.

The higher education deptt. set principles of academic calendars & each and every event are so planned as to make students self reliant & updated. The college administration and the faculty member materialize the action plan of each event in letter and spirit of the set principles.

File Description	Documents
Paste link for additional information	http://www.govtkdmcollegerjn.com/Content/121_24_KDM%202020-21.pdf , https://www.durguniversity.ac.in/notice/AcademicCalendar
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Principal is the head of the institution and the different departments are headed by the HOD's. There are Professors and Assistant professors in different departments. In addition to the teaching departments there is a librarian in the library and a sports officer. The office staff is there for the smooth functioning of official jobs. Lab technicians and attendants are there in the science departments. There are peons and also a sweeper. There are various committees for the conduction of various activities like admission committee, anti ragging committee, cultural committee, literary committee, women and gender issue cell, IQAC etc. The committees take decisions regarding various activities but the final authority is the principal. Departmental decisions are taken by the H.O.D by mutual consent of the faculty members but final stamping is done by the principal. In this way there is a decentralized system of leadership headed and guided by the principal. It being a govt. college, the *Principal* has all powers of decision taking & financial powers. But the *Principal* however forms different committees and delegates the powers to the Conveners. The final decision rests with principal, although Janbhagidari samittee also helps the principal in taking certain decisions. IQAC also extend full cooperation to Principal in the same.

File Description	Documents
Paste link for additional information	http://www.govtkdmcollegerjn.com/College.aspx?PageName=Committee%20Orders
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Yes the college has a formal quality policy. The perspective plans and policies are prepared by IQAC based on the activities proposed by various departments for the calendar year. The governing body decides the perspective plan to be presented to the stakeholders. Then it is placed before the teachers, and principal for an open discussion then it is finalized and implemented. In the academic units, the staffs involved in administration of the college are deficit in numbers so they are given duty of two or more departments. The faculty has been provided with separate staffroom and almirahs. Science faculty are having their labs with equipment and modern technologies.

The institution intends to extend its developmental work which is already being carried out in the College. The perspective institutional plan is developed following the policy of decentralization procedure of involving the teachers, students and members of the various committees of the college. Teachers have to participate in all the institutional plans and wherever the situation demands, students and teachers are involved. The following aspects are considered for inclusion in the perspective plan:

- Teachers are encouraged to participate in seminars, conferences, workshops, refreshers and orientation courses to update their knowledge and skills.
- Plans for research and innovation.
- Up gradation of library and laboratory facilities.
- Initiatives to establish to research centre.
- Start new courses and value added certificate courses.
- Promotion of inter-disciplinary and trans-disciplinary activities.
- Promotion of research and skill development activities.
- Organize Collaborative programme for exposure of faculty and students.
- Exposure visits for both faculty and students.

• **Signing of MoUs with other Institutes and Organization**

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	http://www.govtkdmcollegerjn.com/College.aspx?PageName=MOU%20(Memorandum%20of%20Understanding)
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The College functions under the supervision of the Principal who is the administrator of the college and works under the Guidance of Department of Higher Education Government of Chhattisgarh to regulate and maintain a congenial academic environment. The Principal along with members of the teaching and non teaching staff implements the decisions and policies of the state government. Heads of Departments, Faculty members and the librarian report to the Principal and carry out the functions of the college. The College has a well-defined organizational structure in the administrative staff also. Hierarchy of staff, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism are defined as per the rules of the Hemchand Yadav University, Durg and Government of Chhattisgarh.

In addition, a number of clubs and committees comprising a large number of students & faculty members are active in various departments to enable effective learning of students. The college has a democratic setup, where each unit is given full freedom to innovate and plan its perspective of development, yet it operates through a structured organization for discipline and smooth functioning. Role and responsibility of various bodies are well defined to ensure accountability.

File Description	Documents
Paste link for additional information	NIL
Link to Organogram of the institution webpage	NIL
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

A number of welfare schemes are available for teaching and nonteaching staff:

- The strategies adopted by the government for faculty welfare include Career Advancement Schemes for those with

- higher qualifications such as M. Phil and Ph. D.

- There are also government schemes in place to provide loans for those who wish to buy/construct houses or to

- purchase computers and festival advances,

- Medical leave facility

- There is a provision of study leave, maternity leave/paternity leave.
- Duty leave is given, if applicable.
- Family pension, ex gratia, earn leave encashment
- GIS and Gratuity: Each and every regular teaching and non-teaching staff is covered under the General Insurance
 - Scheme, furthermore they are entitled to for gratuity at the time of retirement.
- Transfer benefits
- Family pension, compensatory service, reimbursement.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

01

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

16

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Evaluation Performance appraisal system of the staff is determined by the C.G. Higher Education Department. A descriptive and elaborative point-wise report is being sent by the Principal to the Additional Director & Commissioner of C.G. Higher Education Department so that the multiple activities of the teaching & non-teaching staff of the institution can be evaluated. The remarks of

the principal and higher authority in the confidential report work as the base for evaluating the performance of the institutional staff. Any adverse remark is communicated to the concerned and according to the replies received; required action is taken by the authority.

File Description	Documents
Paste link for additional information	http://www.govtkdmcollegerjn.com/College.aspx?PageName=Feedback%20Form
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The financial resources of the college are managed in a very effective, transparent and fool-proof manner. There is an accountant in the office staff, who has full facility of computer system to maintain the accounts of the college. The following three types of accounts are created.

- Receipt and Payment Account
- Income and Expenditure Account
- Balance Sheet
- Daily fee collection register
- Cash book

The internal audit is done by a committee formed by the head of the institution where as external audit is done by departmental auditor and A.G.C.G. Raipur. The Janbhagidari Samiti finances are audited by a Chartered Accountant appointed by the Janbhagidari Samiti before 31st March each year. If any objection is made by the audit team then the same is compiled in totality before the next claims are submitted. The last external audit was conducted in March 2012 by A.G.C.G Raipur. There were a few objections in the institute finances by the audit party which were related with some small

discrepancies. These objections were removed immediately at present all accounts are clear.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

1395374

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

There is a budget of every fund the amount to be spent in a financial year the concerning stakeholder's does accordingly. Various steps are being taken Major funding sources are -

1. Fund from State Govt., and RUSA.
2. Tuition fee from Students,
3. Janbhagidari fee from students,
4. Sports; cultural etc. is waived off by higher education deptt. And the deficit is borne by state govt.
5. Funding received from NCW Govt. of India New Delhi for conducting workshop.
6. A 'Corpus Fund' is created where the teachers can contribute, the fund so generated goes for paying the fees and other expenses of poor girls.
7. There is also a fund generated by the staff club for its activities. (For Fairwell, welcome and marriage functions of staff members)

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Preparation of Academic Calendar	Calendar followed of Higher education Chhattisgarh, Hemchand university (C.G.) and college calendar.
To develop 360° mechanism for feed back	Collected and analyze feed from stakeholder faculty, students, alu employers and non teaching staff.
To open New courses in M.Sc (Home Science)	Proposal sent for M.sc (Home Science and Yoga Certificate course.
To plan the academic, Administrative & Activities	Checking the teaching dairy and attendance register.
To conduct workshop/quiz/webinar to device innovative technique	1. International Webinar organized English department. 2. organized by English, Home Science Zoology, Geography and Chemistry Department. 3. Department of Botan organized seven day's workshop of "Instrumentation"
To Conduct terminal and half yearly examination for evaluation of teaching & learning	Conducted
Create Research environment	7 Faculty have been approved as registered guide of the university Research centre for Psychology set university approval.
Organize consultancy/counselling	Organized counselling by psychology department "Pre Marital and General Counselling".
Promote extinction activities	Promote extinction activities
To enhance infrastructure facilities	a) Established well equipped computer lab for DCA and PGDCA. b) Smart class room facility for stud
To improve facilities in library	a) Bar Coding of books in progress b) Installatio SOUL software in library functioni

To purchase new book/Journal	Purchased 173 books for library
To arrange meeting with parents & alumni	Arranged one meeting for each
To Enhance existing facilities in college	Provide computers to departments and reprographic facility in IQAC
To provide scholarship to SC/ST/OBC/Physically challenged	Distributed
To Provide financial assistance to the needy through corpus fund.	Five students benefited from this
Skill Development program	Organized by Entrepreneurship cell, Commerce and Home Science department
To plan the academic and Administrative	Checking the teaching diary and attendance Register
Decentralization of academic and administrative work	Formation of various committees for academic and administrative work.
Waste management	Proper Disposal of waste
Conservation of resources	Water Harvesting
Eco-Friendly Campus	Tree Plantation
Sharing infrastructure with society	In-calculating spirit of extended family
Best of waste/Using waste to create utility items.	Zero waste Theory.
Gender sensitization and awareness programs	Gender sensitization and awareness programs organized by women gender cell, NSS, NCC, Commerce and Home Science department

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

It has been one of the primary concerns of IQAC to adopt practices, which will provide quality education to the students through an effective and meaningful teaching-learning process. This plays an instrumental role in enhancing the quality of the academic and co-curricular endeavours of the College in keeping with its vision and

mission.

Collecting feedback from stakeholders like students, parents, staff and alumni to facilitate teaching-learning reforms. This helps in obtaining an unbiased and honest opinion about the institutional performance especially in academics. Student feedback of teachers is conducted regularly. A careful analysis of the feedback received is done and communicated to the teachers to enable them to enhance their teaching skills and their relationship with the students.

Based on the information received due to implementation of the above two practices, IQAC, post accreditation, has been able to develop a system for conscious, consistent and catalytic action to bring about reforms in teaching-learning process, structure, methodologies and learning outcomes.

Two broad areas where these reforms are reflected are as follows:

IQAC suggests innovative pedagogical methodologies like Power Point Presentations, Projects, Field Trips, Role Plays, Workshops, videos etc. in addition to the completion of curriculum through Assignments, Class Tests, Tutorials etc

Collaborations and MoUs are established with other Organisations and Colleges so as to provide exposure to the students through Collaborative Programmes. This helps to widen the horizons of the students enabling them to gain in depth understanding of the course content.

File Description	Documents
Paste link for additional information	http://www.govtkdmcollegerjn.com/Media.aspx?title=Media
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	NIL
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Govt. Kamla Devi Rathi Mahila PG Mahavidyalaya is the only girl's college in Rajnandgaon District with vision and mission to impart quality education through empowerment, skill enhancement and self reliance. Most of the girls hail from remote, rural/tribal areas with poor socio-economic background and orthodox families. Many of them are first generation learners of the families. One of the objectives of our College is to promote education with special emphasis on gender sensitivity. College makes efforts to maintain gender balance among the faculty members.

File Description	Documents
Annual gender sensitization action plan	<ul style="list-style-type: none"> • Celebration of Women Day - 'Pinkathon' Run for fitness Program was organized on 08-03-2021 by sports Department & Women Cell. • Celebration of awareness program for women: - Legal Awareness Program - Free Legal Aids & Family Courts. Organized by Sociology Department & Women Cell on 10-06-2021 • Program for women empowerment - 'Honouring' Women Achievers' By Alumni Welfare Association on 17-03-2021. • Installation of Sanitary Vending Machine - New Sanitary Vending Machine was Installed in new RUSA building by Aarambh Ek Prayash NGO. • Fitness & health related program - Aerobic & Zumba 15-02-2021 to 30-02-2021

<p>Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information</p>	<p><u>organized by Sports & Music Department.</u></p> <p><u>a. Safety and Security :- • College Campus is guarded 24x7 and equipped with CCTV cameras and fire extinguishers. • College campus is a safe place surrounded by residential societies and encompassed by boundary wall. • Watchman security at the college gate and girls hostel. • Eagle squad patrolling around the premises. • Self-defence techniques like Judo-Karate training for girl students have been arranged in college. b. Counselling - • Psychological, Career and Life/soft-skills counselling of students. • The College has Pre-marital Counselling Cell established by Samaj Kalyan Board, Government of Chhattisgarh run by Psychology department, which has helped a great number of girls so far. c. Common Room • Equipped with dressing mirror and round table sitting arrangements with adequate lighting, ventilation, and toilets with the facility of sanitary vending machine for students. d. Day care center for young children • Day care center for young children - Almost all the girl students enrolled under UG & PG programmes in the College are unmarried. The female housekeeping staff of the College is well versed in providing care to young children in case of any need. The Common Room and its Dress Changing Cabin can be used for nursing & feeding to babies, if any need arises e. Any other relevant information • Complaint Box. College bodies like Women Harassment Redressal Committee, Student's Grievance Cell and Anti Ragging & Disciplinary Committee are also available for welfare of the students and staff.</u></p>
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7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/

D. Any 1 of the above

power efficient equipment

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management:

The solid waste is created during routine exercises done in the college, waste items like waste paper, pens, metal pins, strings, detached documents/envelopes, food waste from Canteen are isolated at each source. The city's Safai Workers gather, isolate, and collect the waste in individual dustbins; Green (for biodegradable waste) and Blue (for non-biodegradable waste). These squanders are purged in the respective waste pit. The College has reached the approved organization to gather this waste on daily basis. Dustbin are placed at various places in the campus including corridor, varamda & Wash Room.

Liquid waste management:

Liquid waste created by the College is of two sorts:

- a) Sewage squander.
- b) Canteen's fluid waste.

The college has a disguised sewage framework including underground septic tanks made of cement. The sewage gushing water is passed inside the disguised waste which associates with the fundamental sewage seepage framework given by the Municipal Corporation. Canteen's fluid waste is gathered into the Liquid Waste Pit. Which increase the water level? Waste water of water point & canteen are being used for watering the plants.

Biomedical waste management:

Being a Girls' College, the major biomedical waste generated on daily basis is used sanitary pads. The used sanitary pads are disposed of by using the Incinerator facility available in the

College on daily basis.

E-waste management:

Old/obsolete Computer systems, memory chips, motherboards, compact discs, irreparable cartridges etc. generated by electronic equipment such as Computers, Printers, Fax and Photocopy machines are disposed properly. The cartridges of printers are refilled and reused in the campus. UPS Batteries are repaired by the vendor and reused

Water recycling system:

College doesn't have any water recycling system as of now. However the facility proposal is under consideration and may soon materialize.

Hazardous chemical and radioactive waste management:

The College does not have any kind of unsafe substance or radioactive material so disposal and management is not an issue, however the waste produced is properly and safely disposed.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

C. Any 2 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	View File
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and

B. Any 3 of the above

**facilities for persons with disabilities
(Divyangjan) accessible website, screen-
reading software, mechanized equipment 5.
Provision for enquiry and information :
Human assistance, reader, scribe, soft copies of
reading material, screen reading**

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Response:

One of the objectives of the College is to emerge as an institute of excellence for all round development with ethical and entrepreneurial values in students. Imparting a higher learning and value-based education of global standards for betterment and upliftment of society. The college is catering mostly to the girls from semi-urban and rural background with poor socio-economic conditions. During admission time all categories of the society is given equal importance and given admission according to government norms. Financial assistance is given to the socio-economic deprived students in form of admission fee and examination fee. To inculcate the Indian heritage and culture and moral values the college organizes cultural programmes like folk dances, patriotic songs, bhajan, dramatization plays in the college campus but due to social distancing and lockdown for the students in the year 2020-21 many of these activities could not be held.

The celebration of national / international festivals in the College inculcate a feeling of togetherness, unity and national fervour among students and staff and also sensitize the young students towards national duty, global brotherhood and universal well-being. We celebrate English Day and Hindi Divas to

inculcate knowledge of language and lingual diversity among the students.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Response:

The college follows the constitution of India. The students and staff of the college take part in all the constitutional principal privileges to be specific, right to balance, right to opportunity, directly against abuse, right to opportunity of religion, social and instructive freedoms.

The college ensure that, communism and secularism referenced in the constitution of India. The students and staff are not denied of civil rights, uniformity. The College never discriminate among its students and staff based on sex, religion, and identity and thus gives equivalent freedoms to everybody to encounter the freedom of thought, speech and guarantee the respect, solidarity and respectability of the College.

The following programmes are organized by various departments in this regards.

File Description	Documents
<p>Details of activities that inculcate values; necessary to render students in to responsible citizens</p>	<p>25-01-2021 National Voter Day -Organized by - Political Science, NSS & Geography Department, 16-09-2021 International Ozone conversation Day - Organized by - Geography Department, 12-01-2021 National Youth Day - Organized by - NSS & Geography Department, 02-02-2021 Awareness Pro. on female health & Corona -Organized by - Home Science & Commerce Department, 13-01-2021 Online Talent Exploring Contest of unique items by using waste material -Organized by - Home Science Department, 07-09-2020 Low cost recipe online competition - Organized by - Home Science Department, 25-01-2021 Constitution Day -Organized by - Political Science Department, 23-01-2021 Subhash Chand Bose Day - Organized by - Political Science Department, 30-08-2020 Sanskrit Day - Organized by - Sanskrit Department, 21-06-2021 Online International Yoga Day - Organized by - Sports & Music Department,05-06-2021 Environment Day -Organized by - NSS Department, 01-12-2020 Aids Day - Organized by - Psychology & NSS Department, 26-01-2021 Republic Day - Organized by - All Departments, 15-08-2021 Independence Day -Organized by - All Departments, 09-11-2020 Digital Financial Education Awareness Webinar by Bombay Stock Exchange (BSE) directed by SEBI -Organized by - Commerce Department, 31-05-2021 To 04-06-2021 Online Computer Training Program -Organized by - Computer Department,</p>
<p>Any other relevant information</p>	<p align="center">NIL</p>

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code **A. All of the above**

of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The College celebrates the most important national and international commemorative days / events / festivals in remembrance of the defining moments of India. The College organizes special activities to mark the significance of these immensely significant and essential commemorative days. The students and staff of the College celebrate these events in unison and also participate in various activities held during such events. The celebration of these national / international festivals by the students and staff of the College inculcate a feeling of togetherness, unity and national fervour among students and staff and also sensitize the young students towards national duty, global brotherhood and universal well-being.

The College in its every academic year celebrates India's Independence Day on 15th August, International Day of Non-Violence in commemoration of Mahatma Gandhi's Jayanti on 2nd October, World AIDS Day on 1st December, National Youth Day in commemoration of Swami Vivekanand's Jayanti on 12th January, India's Republic Day on 26th January and International Day of Yoga on 21st June, National sports day on 29th August.

The College organizes various cultural, patriotic, humanitarian, environmental, national, and universal awareness activities to mark the significance of the aforementioned national and international commemorative days / events / festivals.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice I:

1. Title of the practice:

Best of Waste

2. Goal:

Education no longer means being a college pass-out or getting degree, its horizons have widened. Education today aims for quality self-reliance and empowerment to develop life skills and personality. The goals of the practice are:

- To introduce girls with art and develop handicraft skills.
- To develop aesthetic sense of the students.
- To teach them skills for self employment.
- To create interest in useful hobbies.
- To create art pieces and utility items from waste material.

3. The Context:

Govt. Kamla Devi Rathi Mahila PG Mahavidyalaya is the only girl's college in Rajnandgaon District with vision and mission to impart quality education through empowerment, skill enhancement and self reliance. Most of the girls hail from remote, rural/tribal areas with poor socio-economic background and orthodox families. Many of

them are first generation learners of the families. Due to the vast difference in their family environment and the world outside their home, they do not have the skills required. They lack family support and finances. This practice of 'Best of Waste' helps them to develop skills at a very low cost and also give them exposure to aesthetic sense.

4. Practice:

The matter was discussed with the staff and students and it was decided that all the basic requirements and facilities will be provided by the institution. Although it started as a competition among students and the 'Best of Waste' was given prize. But gradually the students were so motivated that they joined this with great enthusiasm and vigour. Under the guidance of the Entrepreneur Cell and Home Science department, the students prepare Wall Hangings, Dolls and Puppets, Pen Stands, Magazine Holders, Dustbins and other decorative items out of the waste material found in surrounds and at home we normally tend to throw away.

5. Evidence of Success:

- In spite of few hurdles in the beginning the practice proved its success which is evident by the fact that number of the student participation is increasing every year.
- Students also come up with new ideas of making products out of waste.
- One whole room is full of these items created by the students which are exhibited for public during the various function held in the college from time to time. This endeavour has been widely appreciated.
- Students enjoy a lot in creating new items.

6. Problems Encountered & Resources Required:

- Faculty have to put extra efforts to motivate them, since most of them come from far off places they do not have time to take part in all these activities.

- Resources required are minimal as most of the raw material used is available by collecting the waste from staff, homes and college campus. Other accessories required are purchased by the funds contributed by the staff and students.

7. NOTE:

- It created positive environment in the campus.
- It enhances creativity of the students.
- It helps to develop skills for self employment.

Best Practice II:

Practice:

Sharing of Sports Infrastructural Facilities:

2. Goal:

The college believes in holistic education for the girls for which there is a need to sensitize them and make them aware of the importance of importance of Yoga, fitness & good health. College has a rich sports infrastructure and it was decided to extend these facilities to the girls or boys of the schools in the city and neighbourhood area healthy practice, summer coaching camps are organized by the sports department to share our infrastructural facility and coaching expertise and thereby creating a healthy and fit environment.

3. The Context

The college caters primarily to girl students from economically weaker sections and rural backgrounds. It was observed that very often they lacked awareness about health and fitness. They were not aware about the importance of sports as a career option. Keeping this in mind the sports department has devised this practice to

inform and spread awareness among the students by organizing summer camps not only for the girls students but also for the school children of Rajnandgaon.

4. The Practice

Each year summer camps are organized with the collaboration of SAI (Sports Authority of India) and District Judo Association. Yoga camp was organized for mental health and physical fitness.

Archery and Cricket coaching for school students, Judo and karate camps to teach self defence to girls. Through this practice, the infrastructural facilities existing in the college can be shared and utilized by others. Sports hall is being used for organizing different level of tournaments of schools and college for badminton, and kabaddi. College's cricket ground is used for organizing local, co-operative and departmental tournament like CSEB, Forest department, District administration, Gramin bank and Health department

Evidence of success

There is clear evidence to show a marked improvement in their general well being and personality. It has helped in the Developing personality and physical fitness of students as well as development self - confidence. A large no. of poor students of both college and school of Rajnandgaon and nearby town have been trained for Archery and they have participated in National level.

6. Problems encountered and resources required

Students have to be motivated to participate in the camps.

Most of the students come form rural areas and they find it difficult to come in the morning or stay back after the college hours.

It's difficult to convince their parents about the benefits of participation in sports activities as most of them are uneducated.

File Description	Documents
Best practices in the Institutional website	http://www.govtkdmcollegerjn.com/College.aspx?PageName=Best%20Practices
Any other relevant information	NIL

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Pre-Marital Counselling cell -

Kamla College is the only girl's college in the district having pre-marital counselling cell in psychology department ever since its inception. State welfare board had decided to start pre-marital counselling cell in our college and on 16-02-2016 it was formed and inaugurated. It is a matter of great pride for our college that this cell is only in two places in Chhattisgarh one in our college another in Bilaspur. In this cell counselling is done free of cost and every year many girls are being benefited by this. To tackle the increasing rate of divorce and family dispute was the reason behind this whole initiative. The main problem with the young generation is that they are not able to adjust in the new atmosphere. Since the start of this cell, we are getting very good response, many girls form the college as well as outside are coming for counselling and are getting benefited by the service.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Govt. Kamala Devi Girls' PG College is currently having the following mechanisms for effective delivery of curriculum:-

- At the very beginning of the academic session, the College arranges for the Staff Council meetings regarding the discussions about the academic calendar, time table, teaching process and other activities that are to be scheduled during the session.
- A well elaborated weekly routine / schedule / time table is made for each year / semester and is provided to both UG and PG classes by the Time Table Committee. Hence, all the theory and practical classes are held according to the time table throughout the session.
- Every month several meetings are arranged within each department of the College to discuss about the topics of the syllabus as well as the other academic activities which are to be accomplished during that month.
- In every department, at the very beginning of the session, the different Courses / Papers contained in a Programme are allocated amongst the teachers according to their subject matter expertise.
- College has an established Central Library equipped with NLIST facilities for both the teachers and students. Besides this, every PG Department has its own departmental library which is stocked with a number of Text / Reference books. Along with this, the College possesses paid subscription / e-subscription to a number of Journals / e-Journals and online learning resources of Science, Arts, Commerce and Home Science

For the effective delivery of the curriculum and for better learning & understanding of students, various classroom teaching tools & techniques are adopted by the teachers, which are mentioned below:-

1. Use of Chalk and Green board method.

2. Use of scientific models and charts.
3. Use of ICT based tools like LCD projectors, Smart Board.
4. Meticulously written / printed notes provided to the students.
5. Interactive sessions & Group Discussions amongst the students and the teachers after the Lectures for better comprehension of topics.
6. PowerPoint presentations of project works and dissertations by students.
7. Engaging students in Classroom teaching and seminar talks on regular basis to help them having grasp on topics and overcome stage fear.
8. Guest lectures, seminars, workshops and special lectures by subject matter experts are also conducted.
9. Regular class tests, quarterly, half yearly and model examinations along with internal assessments as well as vacation assignments are conducted as per the academic calendar of the College.
10. Remedial classes are conducted on a regular basis for slow learning students to help them in clearing their doubts regarding the topics and keeping them abreast with rest of the class. Every department of the College keeps the record of all its students regarding their academic performances during the whole session.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://www.govtkdmcollegerjn.com/Content/56_48_Report396.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

- Being a constituent college of Hemchand Yadav University Durg, follows the Academic Calendar issued by the University at the beginning of the academic year. It clearly delineates a schedule for teaching, examination, semester break and vacations, that is strictly followed by the college to ensure smooth and efficient functioning of its teaching and administrative processes. Within the same framework, the college also prepares its own calendar of events and activities before the commencement of the Academic Session and the same is communicated to all. For transparency of functioning, both the University and the college academic calendars are placed on the college website.
- All the aforementioned information is reinforced during the collegiate induction programme organized for the orientation of new students at the beginning of academic session.
- The Principal also conducts meetings with the Teacher-in-charge(s), faculty from individual Departments, and entire Staff including non-teaching to ensure smooth implementation of the activities as scheduled.
- For the purpose of conducting Continuous Internal Evaluation, teachers prepare their schedule of teaching, class tests and assignments in accordance with their allotted time table keeping the academic calendar and planned co-curricular activities of the college in mind
- The students are informed well in advance about the deadline for assignment submissions, dates for class tests and presentations, as well as their final internal assessment marks. Criteria for assessment is also shared with the students. They are encouraged to seek guidance from teachers during the designated tutorial slots or the latter's free time. The mentor-ward periods are created specially to supplement this kind of academic framework with the extra-academic support that the students might require.
- Multiple assessments are taken, with the aim of allowing the students to incorporate suggestions offered by the teacher, thereby making learning a continuum and creating various opportunities for the students to succeed. The institution's approach is reoriented to suit the learner's pace, ensuring the mitigation of any pressure on the students.
- Project work, field work and presentation components of the syllabus and assessment are arranged keeping in mind the

pre-planned academic calendars. This allows for students to recuperate and yet enhance their worldviews through innovative learning methodologies

- calendar bears testament to the diverse arenas in which our students enthusiastically contribute and excel. It is equally important to carve a space for collegiate events like the 'Sports Day', 'Annual Cultural and Prize Distribution Day', 'Hindi Divas', 'English Language Day', 'International Women's Day' and Environmental Day', ect. There by Celebrating diversity celebrating diversity through the cultural activities in the lives of our students as the qualitative impact of an inclusive and balanced education which promotes all-round development of the students.

Everything in the institution is geared towards providing transformative education in a structured manner to our students, with accessibility, comprehensibility, and transparency as our watchwords in this process

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://www.govtkdmcollegerjn.com/Content/121_24_KDM%202020-21.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

0

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

- The College stands for values likes compassion and commitment to development of self and society. The college has a 'Students Union', 'Sports Society', 'Women and Gender Issue Cell', 'Cultural and Literality Society', 'Science Society', 'Eco Club', ect., which regularly organize socially relevant events and outreach programmes so that students learn to engage with socio-cultural issues in a constructive manner.
- Academically, Skill Development Programmes, Ability Enhancement are offered within and across departments, to help students critically examine issues related to gender, environment and ethics.
- Psychology Department has a 'Pre-Marital Counselling Cell' and 'General Counselling Cell' Which organises Counselling to girls on gender issue.
- The College firmly believes in rigorous implementation of professional ethics; students are made cognizant of the significance of proper referencing in assignments, intellectual property rights issues, consequently discouraging any kind of plagiarism.
- A one-day International webinar also organized on 'Pandemic: Crisis Confronting Human Survival' was also organized and a variety of Covid-19 related issues were discussed. This was further explored by the departments using different disciplinary perspectives throughout the year.
- Strengthening its commitment to the community, college signed an MOU with other institutions to enrich academic and curricular processes to wards quality enhancement on a sustainable basis.
- The College has carefully planned its infrastructure so as to prioritize conservation of the environment. The building is well provisioned for students with disability.
- Various Department Organized Awareness programs on

crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability.

The institution believes in the holistic development of students who are not only intellectually ready to face the world but are also empathetic human beings striving for an egalitarian and sustainable society.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

9

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

132

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	http://www.govtkdmcollegerjn.com/College.aspx?PageName=Feedback%20Form
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	View File
URL for feedback report	http://www.govtkdmcollegerjn.com/College.aspx?PageName=Feedback%20Form

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

5800

2.1.1.1 - Number of students admitted during the year

919

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

834

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college has a comprehensive admission process catering to the needs of students belonging to various categories. Students are counseled at the time of admission and are guided by assessing their needs

To give an equal platform to rural students, the teachers teach through vernacular language along with the usage of English.

Recognizing the need of the hour and requirement of skill development, personality development certificate courses have been organized.

Periodic oral and written tests for slow learners are conducted to enable them to perform better in examinations. Each learning point is repeated more than normally described in class. Peer learning is encouraged where the students teach the slow learners in vacant periods. Real life examples are used while teaching for explanation. Extensive use of audio visual aids is made for better comprehension. Extra lectures, Remedial teaching, Tutorials and Question Banks are arranged. Career Counselling and

Guidance Cell provides guidance to these students.

Similarly for advanced learners, many measures have been taken like intellectual stimulation through advanced projects and assignments, an access to research journals and research methodology and special lectures to inspire the students to crack competitive exams.

The students excelling in various fields of creativity are encouraged to represent the college at different levels. Also appointment of student editors is done for college magazine,. Special honour (Medals) is also awarded to the meritorious students scoring highest marks in the subject in the College/University but this year its was not possible due to COVID-19.

File Description	Documents
Paste link for additional information	http://www.govtkdmcollegerjn.com/Video.aspx x
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2311	36

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

To make the process of teaching and learning more effective, various student centric methods are used. Here one can notice a complete transformation of teaching learning process from traditionally teacher centred to student centric to ensure effective learning outcomes.

Experiential Learning:

Excursions, field visits/ surveys and industrial visits are organized from time to time to expose students and faculty to advanced levels of knowledge and skill requirements of the job market

Group projects assigned to the students which encourage peer learning and team spirit.

For improvement in practical skills of students, the college has been offering courses like Physics, Chemistry, Maths, Botany, Zoology, Geography, Psychology, Home Science and Music.

Participative Learning

The college organizes different group activities as group discussions, exhibitions, inter college competitions, quiz contests, brain storming sessions, seminars, workshops, fine arts competitions, paper presentations, debate, declamation contests, poster making competitions, etc.

Extension lectures are organized by different departments which provide the faculty as well as students an opportunity to interact with eminent resource persons from other parts of the state.

Problem Solving Methodologies:

College organizes group discussions at regular intervals which are duly followed by question answer rounds at the end as a part of problem solving methodology.

File Description	Documents
Upload any additional information	View File
Link for additional information	http://www.govtkdmcollegerjn.com/College.aspx?PageName=Seminar%20%20Workshop

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Faculty of the College try to make the best use of the technology in their teaching process. Teachers have the knowledge and skills to use new digital tools to help all students achieve high academic standards.

The College has a Wi-Fi Enabled Campus which helps the teachers and students to stay connected to the internet and learn and teach the updated information. The college has ICT Enabled Classrooms having Desktops, Laptops, Projectors which helps in the e-learning process. Some teachers use and share E-books. The library provides accessibility to e-resources vide INFLIBNET to teachers and students.

The college has well equipped Computer Labs. The teachers take practical classes for courses like Mathematics, Commerce, Computer Science, Economics, etc. The curriculum of these courses has practical components which require the use of computer labs.

Teachers make and present PowerPoint presentations in the classrooms.

Teachers have started taking lectures online on Google Meet, Zoom, Microsoft Teams Teachmint App, etc. Teachers attend FDPs to enable/familiarize them with these online platforms.

Teachers share videos, PDFs and YouTube Content, etc reading materials, short notes, e-books over different media like Google Classroom, E-Mail, College Portal, College website, WhatsApp, etc.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

36

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

36

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

18

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

526.5 Years	
File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college ensures that there is fairness and transparency in the calculation of internal assessment of the students as they are intimated with the assessment criteria on the commencement of new academic session and at regular intervals in the classroom also.

Continuous internal assessment for different courses is marked under the criterion established by Hemchand Yadav University, Durg.

The assessment is calculated on the basis of Unit tests, practical examination, viva-voce, attendance, classroom response, assignments, participation in extra-curricular activities, etc.

The students and parents are duly informed about their attendance and examination awards through SMS, letters and telephone calls.

All these endeavors are made by the college to keep a record of the potential of the students

A special provision of enlisting absentee record of the students every semester has enabled a ready reference of the attendance criteria for the internal assessment

The college maintains a record of the internal assessment of the students.

The assessment record of the students is shared and their queries for the same are duly satisfied and answered.

File Description	Documents
Any additional information	View File
Link for additional information	http://www.govtkdmcollegerjn.com/Content/121_24_KDM%202020-21.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

There is proper provision for the redressal of grievances of the students', their queries and problems concerned with the examination both at university and college level.

Provisions at University Level:

A Grievance Redressal Cell has been set up by the University for redressal of grievances with reference to examination for the Hemchand Yadav University, Durg.

The students have the facility of revaluation of their answer sheets if they are dissatisfied with their score.

The students can also apply through RTI and demand a photocopy of their answer sheet

Any grievance regarding the style of question paper or non-adherence to prescribed syllabus is dealt with at college level through formal representation to the Examination Branch of Hemchand Yadav University, Durg.

Provisions at College Level:

Discrepancy or grievance at College Examination level is addressed by concerned teachers.

College has Examination committee consisting of members from all faculties which prepares the time table and ensures the smooth conduct of the examinations held from time to time. In case of any discrepancy, the students are properly entertained, positively guided by the staff members and their queries are answered justly. They make every possible effort to help and resolve such grievances.

A Suggestion and Compliant Box has also been set up in the college in which the students can put their suggestion in

writing.

File Description	Documents
Any additional information	View File
Link for additional information	http://www.govtkdmcollegerjn.com/College.aspx?PageName=Cell%20and%20Committees

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Departments of Psychology is a recognized Research Centre of Hemchand Yadav University for PhD programmes. The PhD Committee of this Research Centre monitors the conduct of the PhD programmes in the field of Psychology. The Program Outcomes (PO) and Course Outcomes (CO) are adopted for all programs offered by the institution in accordance with "Hemchand Yadav University" guidelines

- The Learning Outcomes-based Curriculum Framework (LOCF) is intended to suit the present day needs of the student in terms of securing their path towards higher studies or a terminal degree guiding students towards career choices
- Learning outcomes form an integral part of college vision, mission and objectives.
- The learning objectives are communicated through various means such as college prospectus, Principal's address to students and parents, Alumni meets and dissemination in classroom by concerned staff. These are also prominently featured on college boards, college magazine and other publications brought during conferences and seminars
- Students are persuaded towards skill oriented and value based courses.
- Students are made aware of the course specific outcomes through orientation programme, classroom discussion, expert lectures and practicals.
- The college deutes teachers for workshops, seminars, conferences and FDPs to enrich them to attain the outcomes while teaching learning in the classes.
- Many teachers are also the members of syllabus sub

committees, thus the process of perception and outcomes takes place in exact manner and excel the quality of teaching learning

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://www.govtkdmcollegerjn.com/College.aspx?PageName=POCO
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

To take a note of the progress of the students and identify their specific learning needs, the college conducts two written examinations in every semester/Session and ensures that the stated objectives of the curriculum are achieved during the session

Class Tests/ Presentations:

Class tests and class presentations are arranged so that weaker areas of the students are identified and special measures are taken to improve their performance

Teachers plan their unitized syllabi.

Proper Maintenance of Records and Evaluation of Outcomes:

Staff meetings at various level are regularly held to review the progress of the students and to ensure the timely completion of the syllabus so that a clear way is paved towards optimum learning outcomes. The conclusions reached in meetings are conveyed to IQAC.

Special Parent Teacher Meetings are arranged to discuss the growth of the students

As a result of continuous evaluation and monitoring of the learning outcome of various courses and programs run by the institute through enthusiastic faculty members, the institution has earned a distinct position in the city.

The college takes pride in its meritorious students who have been achieving top university positions in academics and sports.

Alumni of the College:

The college has the distinction of producing an illustrious alumni who have been serving the country in multifarious fields like Administration, Sports, Politics, Education, Business, Medical field etc.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.durguniversity.ac.in/notice/syllabus-ug-annual-exam

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

694

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	http://www.govtkdmcollegerjn.com/College.aspx?PageName=Results

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://www.govtkdmcollegerjn.com/Student_Feedback.aspx

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

01

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	NIL

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Response:

- Govt. Kamala devi Rathi PG Girls College is the only college in the Rajnandgaon district of Chhattisgarh state to have the Post Graduate Classes in Psychology that imparts knowledge of behavioral Science like counseling skills in the students.
- The Department of Physical Education contributes not only in the physical fitness of the girls but also trains their minds with attitude of team spirit and humanity.
- The Library loaded with a variety of books, journals and magazines, with the facility of N-List that enables the students to upgrade their knowledge in proper way.
- The Computer lab with latest soft-wares and Wi-Fi facilities helps the students to update their knowledge with the latest information.
- NCC unit of the college trains the girls that how they can make themselves strong, disciplined, and cooperative.
- The Eco club activities motivate the students to take care of the plants and animals around, study biodiversity, water conservation and maintain the Ecosystem.
- The spacious class rooms and smart-rooms are well established for conduction of classroom/ internal seminars, group discussions and awareness programs that enable not only the students, but also the faculties for exchange of views and innovative ideas.
- The well set laboratories are the best centers for transfer of knowledge through technology- savvy practical.
- Special awareness programs, sessions and coaching are usually conducted by Career Guidance & placement cell which provides opportunities to the students to move into a proper direction of their careers.
- Psychological Counseling centre strives to fight the depression and anxiety of the students.
- Pre marital counseling center try to help the girls for having proper discussion regarding their marriage plan. It is also very helpful to remove the misconception about married life.
- Commerce Department organizes many entrepreneurship and skill development programs/workshops which provide knowledge about the Self-earning establishments along with

the implementation of skills, such as cooking, beauty tips, flower decoration, textile designing, food preservation etc.

- National Service Scheme (NSS) unit of the college organizes various social, environmental and community based programmers and functions that cultivate the spirit of social services and moral values. MOUs with many educational institutions, Language Societies, and Self help group motivate the students to fulfill their further educational and social needs.
- Students are encouraged to share the information about their respective or related subjects through newspaper and magazine cuttings, displayed on the display or notice boards.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.govtkdmcollegerjn.com/#

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

06

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

1.143

File Description	Documents
URL to the research page on HEI website	NIL
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

06

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

0

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	No File Uploaded

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The institution has taken a number of measures to associate itself with neighborhood community through the extension

activities in terms of sensitizing students to social issues and holistic development.

The college has contributed a lot in the social welfare and awareness of the students through many activities of NSS, NCC, YRC and Women Empowerment cell. The various departments like Science, Home Science, Arts, Commerce, and Music too implement such activities.

The students are encouraged to participate and also extend their services through YRC. Various camps such as General Health check-up camps, AIDS awareness camps etc. are being organized from time-to-time. The problems related to anxiety, memory, lack of confidence and family conflicts of students are resolved through Mental Health programmes and Psychological counseling.

NSS activities make the students aware about their social responsibilities towards, family, society and Nation. Plantation, Yoga, Voter Awareness, Traffic rules and protection are yet other activities that contribute in student's welfare.

Various Workshops are being organized for development of soft-skills and Entrepreneurship skills that enable the students to learn and earn on their own, along with the awareness about the funds sanctioned by government sectors in this direction.

Seminars and workshops conducted by the career Guidance & Placement Cell provide guidance to the students to opt the right career. Pre-placement and interview facing sessions and free coaching for civil services examination are of great help.

Special quiz programme conducted by various departments helps the students to update themselves with latest technologies, information and research methodologies.

Programmes on communication skills, soft skills and personality are also organized to prepare the students for the job market.

File Description	Documents
Paste link for additional information	http://www.govtkdmcollegerjn.com/#
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from

government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

04

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

18

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

537

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

07

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

08

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response

Govt. Kamla Devi Rathi Mahila P.G. Mahavidyalaya provides the latest infrastructure facilities that contribute to the academic growth of students and faculty. The campus sprawls over 12.79 acres, which accommodates buildings, the chamber of Principal, Administrative office, Staff Room, Auditorium, Classrooms, Laboratories, Language Lab, Seminar Hall, NCC Room, Computer Lab, Smart Class room Washrooms, Central Library, E-library, RUSA room, NAAC & IQAC Room, Conference Hall, Canteen, Sports Hall, Playground, the campus also houses three Girls Hostel.

The college offers undergraduate & postgraduate programmes in Science, Commerce, Home Science and Arts, an undergraduate self-finance course in Microbiology, Eight Post graduate programs, Diploma course in DCA & PGDCA. The College has an open stage in the centre of main building surrounded by classrooms. Girls common room available in new building where students spend leisure time. Washrooms for students are located in every wing. A separate washroom & Ramp facility for physically challenged students is also available.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NIL

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The athletic culture in the college insist healthy competition, sportsmanship, team work and leadership quality among students. College follows the sports calendar made by higher education and conducts various tournaments at inter collegiate, district and state level. On the annual sports day various competitions are held for the students and staff. Our kabaddi team is one of the best team of India and won bronze medal in Khelo India Competition & interuniversity competition in 2020. Every year

students of Kamla College selected fir state level and national level tournaments. Our college is one of the best college in the district as for as sports facilities are concerned. Our college has a rich sports infrastructure (Badminton hall) and Two playground with indoor and outdoor facilities.

Kamla College promotes creative and artistic pursuits. The cultural committee engages and nurtures students in debate, dance, music, Rangoli, slogan, theatre and arts, correspondingly. This is in keeping with the vision and mission of the college to support the holistic development of students that focus on not just academics, but also on all round personality development.

The college has one open stage for practice and performance and another stage in an Auditorium for Rehearsal and performance.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NIL

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

17

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NIL
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

25.13

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Govt. Kamla Devi Rathi PG Mahila Mahavidyalaya has a well-equipped Library with latest infrastructure and well-stocked with a good collection of books. The library is automated with barcoded system and operates with SOUL 2.0 software. In the current session 2021 the work of issuing and submitting books to the students is also being done through SOUL. E-library is fully automated with one server for Ten client system with RDP connection.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	NIL

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

D. Any 1 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals

during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

137859.00

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

3

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Kamla College ensures an extensive use of ICT resources by providing adequate access to computers and Internet to its students and faculty.

The College has the following hardware/software related facilities:-

- 04 Computers with upgradable window operating system 2010
- The college library is enabled with licensed SOUL software.
- The College E-library is fully automated with 01 sever for 10 client system with RDP connection.
- 03 multimedia projector installed in Auditorium, computer lab, seminar Hall and 01 movable multimedia projector.
- The Administrative office is partially automated for activities related to accounts and other human resource

management services.

- The college website is maintained, updated and upgraded regularly
- There is one electronic interactive touchable white board for smart class.
- The entire college campus is Wi-Fi/Internet enabled zone with 5 access point.
- Video & Digital Camera for Photography.
- Classroom equipped with Amplifier, sound system and mike.
- Podium facility available in Auditorium and Seminar Hall.
- Barcode scanner & printer for Library Automation.
- CCTV installed at RUSA building to ensure security.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NIL

4.3.2 - Number of Computers

62

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

C.10 - 30MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

20.54

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response

On the basis of the Application receive from the various department as per the requirement of the concerned department, expenditure is incurred for the following -

- Laboratory - Janbhagidari & RUSA
- Sport - PWD
- Classroom - PWD & RUSA
- Library - Govt. & RUSA
- Computer- Janbhagidari & RUSA

- Construction, maintenance and repairs of building library, classrooms, electrical appliances and other Physical Infrastructure done by PWD of C.G. Govt. & RUSA as per requirement.
- The college receives grants from the Higher education department, Govt. of Chhattisgarh, under plan and non-plan head. College fund maintenance of telephone services, office expenses, CCTV, surveillance etc is done.
- While purchasing an equipment from any fund it is always ensured that installation and maintenance charges (within warranty period) are provided by the company. Such terms and conditions are given in the work order.
- Certain maintenance work is done from janbhagidari as and when required.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NIL

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1752

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

4

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

<p>5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills</p>	<p>C. 2 of the above</p>
--	---------------------------------

File Description	Documents
Link to Institutional website	NIL
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

<p>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</p>	<p>A. All of the above</p>
--	-----------------------------------

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

5

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

129

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

All round development of the students is the main objective of any academic institution. All effort are made to provide facilities to the students for their betterment and improving

their performance in curricular and extra-curricular activities. In our college we have a student council on merit basis because govt. of Chhattisgarh banned student council election in 2019 But students union could not be formed in 2020-21 session due to COVID-19 . Anti ragging committee, Women Cell, Student Grievances Redressl cell, also consists students representation. he college encourages its meritorious students by awarding them on annual day by gold platted medals donated by Honorable citizens of Rajnandgaon city. Students from ST/SC/OBC and those from minority and differently abled section are provided financial assistants in the form of different Govt. Scholarship. Some students of weaker section of the society are provided fee concessions and scholarships form the fund collected form faculty members of our college. There are ramp in every building of college for physically challenged students and some computer keyboard for blind students in computer lab. The college has a Gym, Indoor and Outdoor sports facilities in campus for staff and students. Some department give extensive exposure through various field visits, Educational and Industrial tour and different competitions. Many expertise from other institutions frequently visit our campus in offline/Online mode for their talk and interaction with students.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

1

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The primary objective of alumni association is to reconnect, reminisce and revisit the rich memories of college and connect with classmates. Strengthen the bond and savour the experience gained over the years in Kamla College. The driving force behind this association is the to encourage vibrant student-alumni interactions that would benefit our students in terms of learning as well as the alumni in terms of sharing their expertise.

File Description	Documents
Paste link for additional information	http://www.govtkdmcollegerjn.com/College.aspx?PageName=Alumni%20Association
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Govt. girls college caters the needs of the students, coming from the down trodden & poor strata of society like SC,ST, and OBC, Who cannot spend much on education. The college provide them with better facilities at low cost, they can afford. The mission statement is clear to one and all and they dream for a better tomorrow. The vision of the college is to make them not only qualified college passed but educated in real sense. The mission and vision of the college have come out to be very successful in respect of many students who are now well placed and lead a better life. The college is catering mostly to the girls from semi-urban and rural background with poor socio-economic conditions. There is an utmost need to prepare them for the competitive world which is possible only with the adoption of new scientific approach, cultural values and heritage. The curriculum looks after the overall development of the women. The staff indulges in continuous learning process through updating themselves by attending conferences and workshop from time to time and motivate students for remaining a constant learner throughout their lives.

Principal and Faculties ensures quality through various innovative efforts to develop the students- eg.- Hard Skills, Soft Skills, Communication Skills and Peranality Development to meet the chalenges of job market and life.

- Students` practices use of Power Pont Presentation for their CCE & Project Presentation.
- Various Scholarships are also available for talented & the students of deprived & weaker sections of society i.e. BPL, SC, ST, MINORITY and Bidi Shrami scholarships..
- Free books & stationery is provided to SC/ST students of the college.
- Use of Mobile phone is prohibited in the campus.
- Identity card is issued to every student every year.
- Execution of various programmes is done through committees formed by Principal who assigns their duties. Besides this NSS, NCC, Career counseling cell & Udyamita Prakosth, Women and Gender issue Cell is successfully running their assigned duties.

The higher education deptt. set principles of academic calendars & each and every event are so planned as to make students self reliant & updated. The college administration and the faculty member materialize the action plan of each event in letter and spirit of the set principles.

File Description	Documents
Paste link for additional information	http://www.govtkdmcollegerjn.com/Content/121_24_KDM%202020-21.pdf , https://www.durguniversity.ac.in/notice/AcademicCalendar
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Principal is the head of the institution and the different departments are headed by the HOD's. There are Professors and Assistant professors in different departments. In addition to the teaching departments there is a librarian in the library and a sports officer. The office staff is there for the smooth functioning of official jobs. Lab technicians and attendants are there in the science departments. There are peons and also a sweeper. There are various committees for the conduction of various activities like admission committee, anti ragging committee, cultural committee, literary committee, women and gender issue cell, IQAC etc. The committees take decisions regarding various activities but the final authority is the principal. Departmental decisions are taken by the H.O.D by mutual consent of the faculty members but final stamping is done by the principal. In this way there is a decentralized system of leadership headed and guided by the principal. It being a govt. college, the *Principal* has all powers of decision taking & financial powers. But the *Principal* however forms different committees and delegates the powers to the Conveners. The final decision rests with principal, although Janbhagidari samittee also helps the principal in taking certain decisions. IQAC also extend full cooperation to Principal in the same.

File Description	Documents
Paste link for additional information	http://www.govtkdmcollegerjn.com/College.aspx?PageName=Committee%20Orders
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Yes the college has a formal quality policy. The perspective plans and policies are prepared by IQAC based on the activities proposed by various departments for the calendar year. The governing body decides the perspective plan to be presented to the stakeholders. Then it is placed before the teachers, and principal for an open discussion then it is finalized and implemented. In the academic units, the staffs involved in administration of the college are deficit in numbers so they are given duty of two or more departments. The faculty has been provided with separate staffroom and almirahs. Science faculty are having their labs with equipment and modern technologies.

The institution intends to extend its developmental work which is already being carried out in the College. The perspective institutional plan is developed following the policy of decentralization procedure of involving the teachers, students and members of the various committees of the college. Teachers have to participate in all the institutional plans and wherever the situation demands, students and teachers are involved. The following aspects are considered for inclusion in the perspective plan:

- Teachers are encouraged to participate in seminars, conferences, workshops, refreshers and orientation courses to update their knowledge and skills.
- Plans for research and innovation.
- Up gradation of library and laboratory facilities.
- Initiatives to establish to research centre.
- Start new courses and value added certificate courses.
- Promotion of inter-disciplinary and trans-disciplinary activities.
- Promotion of research and skill development activities.
- Organize Collaborative programme for exposure of faculty and students.
- Exposure visits for both faculty and students.
- Signing of MoUs with other Institutes and Organization

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	http://www.govtkdmcollegerjn.com/College.aspx?PageName=MOU%20(Memorandum%20of%20Understanding)
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The College functions under the supervision of the Principal who is the administrator of the college and works under the Guidance of Department of Higher Education Government of Chhattisgarh to regulate and maintain a congenial academic environment. The Principal along with members of the teaching and non teaching staff implements the decisions and policies of the state government. Heads of Departments, Faculty members and the librarian report to the Principal and carry out the functions of the college. The College has a well-defined organizational structure in the administrative staff also. Hierarchy of staff, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism are defined as per the rules of the Hemchand Yadav University, Durg and Government of Chhattisgarh.

In addition, a number of clubs and committees comprising a large number of students & faculty members are active in various departments to enable effective learning of students. The college has a democratic setup, where each unit is given full freedom to innovate and plan its perspective of development, yet it operates through a structured organization for discipline and smooth functioning. Role and responsibility of various bodies are well defined to ensure accountability.

File Description	Documents
Paste link for additional information	NIL
Link to Organogram of the institution webpage	NIL
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

A number of welfare schemes are available for teaching and nonteaching staff:

- The strategies adopted by the government for faculty welfare include Career Advancement Schemes for those with
 - higher qualifications such as M. Phil and Ph. D.
- There are also government schemes in place to provide loans for those who wish to buy/construct houses or to
 - purchase computers and festival advances,
- Medical leave facility

- There is a provision of study leave, maternity leave/paternity leave.
- Duty leave is given, if applicable.
- Family pension, ex gratia, earn leave encashment
- GIS and Gratuity: Each and every regular teaching and non-teaching staff is covered under the General Insurance
 - Scheme, furthermore they are entitled to for gratuity at the time of retirement.
- Transfer benefits
- Family pension, compensatory service, reimbursement.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

01

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

16

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Evaluation Performance appraisal system of the staff is determined by the C.G. Higher Education Department. A descriptive

and elaborative point-wise report is being sent by the Principal to the Additional Director & Commissioner of C.G. Higher Education Department so that the multiple activities of the teaching & non-teaching staff of the institution can be evaluated. The remarks of the principal and higher authority in the confidential report work as the base for evaluating the performance of the institutional staff. Any adverse remark is communicated to the concerned and according to the replies received; required action is taken by the authority.

File Description	Documents
Paste link for additional information	http://www.govtkdmcollegerjn.com/College.aspx?PageName=Feedback%20Form
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The financial resources of the college are managed in a very effective, transparent and fool-proof manner. There is an accountant in the office staff, who has full facility of computer system to maintain the accounts of the college. The following three types of accounts are created.

- Receipt and Payment Account
- Income and Expenditure Account
- Balance Sheet
- Daily fee collection register
- Cash book

The internal audit is done by a committee formed by the head of the institution where as external audit is done by departmental auditor and A.G.C.G. Raipur. The Janbhagidari Samiti finances are audited by a Chartered Accountant appointed by the Janbhagidari Samiti before 31st March each year. If any objection is made by

the audit team then the same is compiled in totality before the next claims are submitted. The last external audit was conducted in March 2012 by A.G.C.G Raipur. There were a few objections in the institute finances by the audit party which were related with some small discrepancies. These objections were removed immediately at present all accounts are clear.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

1395374

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

There is a budget of every fund the amount to be spent in a financial year the concerning stakeholder's does accordingly. Various steps are being taken Major funding sources are -

1. Fund from State Govt., and RUSA.
2. Tuition fee from Students,
3. Janbhagidari fee from students,
4. Sports; cultural etc. is waived off by higher education deptt. And the deficit is borne by state govt.
5. Funding received from NCW Govt. of India New Delhi for conducting workshop.
6. A 'Corpus Fund' is created where the teachers can contribute, the fund so generated goes for paying the fees

and other expenses of poor girls.

7. There is also a fund generated by the staff club for its activities. (For Fairwell, welcome and marriage functions of staff members)

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Preparation of Academic Calendar	Calendar followed of Higher education Chhattisgarh, Hemchand university (C.G.) and college calendar.
To develop 360° mechanism for feed back	Collected and analyze feed from stakeholder faculty, students, all employers and non teaching staff.
To open New courses in M.Sc (Home Science)	Proposal sent for M.sc (Home Science) and Yoga Certificate course.
To plan the academic, Administrative & Activities	Checking the teaching diary and attendance register.
To conduct workshop/quiz/webinar to device innovative technique	1. International Webinar organized English department. 2. organized by English, Home Science, Zoology, Geography and Chemistry Department. 3. Department of Botany organized seven day's workshop "Instrumentation"
To Conduct terminal and half yearly examination for evaluation of teaching & learning	Conducted
Create Research environment	7 Faculty have been approved as registered guide of the university Research centre for Psychology seek university approval.
Organize consultancy/counselling	Organized counselling by psychology department "Pre Marital and General Counselling".
Promote extinction activities	Promote extinction activities
To enhance infrastructure facilities	a) Established well equipped computer lab for DCA and PGDCA. b)

	Smart class room facility for stu	
To improve facilities in library	a) Bar Coding of books in progress b) Installati	
To purchase new book/Journal	SOUL software in library function	
To arrange meeting with parents & alumni	Purchased 173 books for library	
To Enhance existing facilities in college	Arranged one meeting for each	
To provide scholarship to SC/ST/OBC/Physically challenged	Provide computers to departments reprographic facility in IQAC	
To Provide financial assistance to the needy through corpus fund.	Distributed	
Skill Development program	Five students benefited from this	
To plan the academic and Administrative	Organized by Entrepreneurship cel Commerce and Home Science departm	
Decentralization of academic and administrative work	Checking the teaching dairy and attendance Register	
Waste management	Formation of various committees f academic and administrative work.	
Conservation of resources	Proper Disposal of waste	
Eco-Friendly Campus	Water Harvesting	
Sharing infrastructure with society	Tree Plantation	
Best of waste/Using waste to create utility items.	In-calculating spirit of extend family	
Gender sensitization and awareness programs	Zero waste Theory.	
	Gender sensitization and awarenes programs organized by women gende cell, NSS, NCC, Commerce and Home Science department	

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

It has been one of the primary concerns of IQAC to adopt

practices, which will provide quality education to the students through an effective and meaningful teaching-learning process. This plays an instrumental role in enhancing the quality of the academic and co-curricular endeavours of the College in keeping with its vision and mission.

Collecting feedback from stakeholders like students, parents, staff and alumni to facilitate teaching-learning reforms. This helps in obtaining an unbiased and honest opinion about the institutional performance especially in academics. Student feedback of teachers is conducted regularly. A careful analysis of the feedback received is done and communicated to the teachers to enable them to enhance their teaching skills and their relationship with the students.

Based on the information received due to implementation of the above two practices, IQAC, post accreditation, has been able to develop a system for conscious, consistent and catalytic action to bring about reforms in teaching-learning process, structure, methodologies and learning outcomes.

Two broad areas where these reforms are reflected are as follows:

IQAC suggests innovative pedagogical methodologies like Power Point Presentations, Projects, Field Trips, Role Plays, Workshops, videos etc. in addition to the completion of curriculum through Assignments, Class Tests, Tutorials etc

Collaborations and MoUs are established with other Organisations and Colleges so as to provide exposure to the students through Collaborative Programmes. This helps to widen the horizons of the students enabling them to gain in depth understanding of the course content.

File Description	Documents
Paste link for additional information	http://www.govtkdmcollegerjn.com/Media.aspx?title=Media
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for

C. Any 2 of the above

improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	NIL
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Govt. Kamla Devi Rathi Mahila PG Mahavidyalaya is the only girl's college in Rajnandgaon District with vision and mission to impart quality education through empowerment, skill enhancement and self reliance. Most of the girls hail from remote, rural/tribal areas with poor socio-economic background and orthodox families. Many of them are first generation learners of the families. One of the objectives of our College is to promote education with special emphasis on gender sensitivity. College makes efforts to maintain gender balance among the faculty members.

File Description	Documents
Annual gender sensitization action plan	<p><u>• Celebration of Women Day - 'Pinkathon' Run for fitness Program was organized on 08-03-2021 by sports Department & Women Cell.</u></p> <p><u>• Celebration of awareness program for women: - Legal Awareness Program - Free Legal Aids & Family Courts. Organized by Sociology Department & Women Cell on 10-06-2021</u></p> <p><u>• Program for women empowerment - 'Honouring' Women Achievers' By Alumni Welfare Association on 17-03-2021.</u></p> <p><u>• Installation of Sanitary Vending Machine - New Sanitary Vending Machine was Installed in new RUSA building by Aarambh Ek Prayash NGO.</u></p> <p><u>• Fitness & health related program - Aerobic & Zumba 15-02-2021 to 30-02-2021 organized by Sports & Music Department.</u></p>
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<p><u>a. Safety and Security :- • College Campus is guarded 24x7 and equipped with CCTV cameras and fire extinguishers.</u></p> <p><u>• College campus is a safe place surrounded by residential societies and encompassed by boundary wall.</u></p> <p><u>• Watchman security at the college gate and girls hostel.</u></p> <p><u>• Eagle squad patrolling around the premises.</u></p> <p><u>• Self-defence techniques like Judo-Karate training for girl students have been arranged in college.</u></p> <p><u>b. Counselling - • Psychological, Career and Life/soft-skills counselling of students.</u></p> <p><u>• The College has Pre-marital Counselling Cell established by Samaj Kalyan Board, Government of Chhattisgarh run by Psychology department, which has helped a great number of girls so far.</u></p> <p><u>c. Common Room • Equipped with dressing mirror and round table sitting arrangements with adequate lighting, ventilation, and toilets with the facility of sanitary vending machine for students.</u></p> <p><u>d. Day care center for young children • Day care center for young children - Almost all the girl students enrolled</u></p>

under UG & PG programmes in the College are unmarried. The female housekeeping staff of the College is well versed in providing care to young children in case of any need. The Common Room and its Dress Changing Cabin can be used for nursing & feeding to babies, if any need arises e. Any other relevant information • Complaint Box. College bodies like Women Harassment Redressal Committee, Student's Grievance Cell and Anti Ragging & Disciplinary Committee are also available for welfare of the students and staff.

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management:

The solid waste is created during routine exercises done in the college, waste items like waste paper, pens, metal pins, strings, detached documents/envelopes, food waste from Canteen are isolated at each source. The city's Safai Workers gather, isolate, and collect the waste in individual dustbins; Green (for biodegradable waste) and Blue (for non-biodegradable waste). These squanders are purged in the respective waste pit. The College has reached the approved organization to gather this waste on daily basis. Dustbin are placed at various places in the campus including corridor, veranda & Wash Room.

Liquid waste management:

Liquid waste created by the College is of two sorts:

a) Sewage squander.

b) Canteen's fluid waste.

The college has a disguised sewage framework including underground septic tanks made of cement. The sewage gushing water is passed inside the disguised waste which associates with the fundamental sewage seepage framework given by the Municipal Corporation. Canteen's fluid waste is gathered into the Liquid Waste Pit. Which increase the water level? Waste water of water point & canteen are being used for watering the plants.

Biomedical waste management:

Being a Girls' College, the major biomedical waste generated on daily basis is used sanitary pads. The used sanitary pads are disposed of by using the Incinerator facility available in the College on daily basis.

E-waste management:

Old/obsolete Computer systems, memory chips, motherboards, compact discs, irreparable cartridges etc. generated by electronic equipment such as Computers, Printers, Fax and Photocopy machines are disposed properly. The cartridges of printers are refilled and reused in the campus. UPS Batteries are repaired by the vendor and reused

Water recycling system:

College doesn't have any water recycling system as of now. However the facility proposal is under consideration and may soon materialize.

Hazardous chemical and radioactive waste management:

The College does not have any kind of unsafe substance or radioactive material so disposal and management is not an issue, however the waste produced is properly and safely disposed.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	B. Any 3 of the above
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File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping	A. Any 4 or All of the above
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File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the	C. Any 2 of the above
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**following 1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green
campus recognitions/awards 5. Beyond the
campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	View File
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Response:

One of the objectives of the College is to emerge as an institute of excellence for all round development with ethical and entrepreneurial values in students. Imparting a higher learning and value-based education of global standards for betterment and up-liftmen of society. The college is catering mostly to the girls from semi-urban and rural background with poor socio-economic conditions. During admission time all categories of the society is given equal importance and given admission according to government norms. Financial assistance is given to the socio-economic deprived students in form of admission fee and examination fee. To inculcate the Indian heritage and culture and moral values the college organizes cultural programmes like folk dances, patriotic songs, bhajan, dramatization plays in the college campus but due to social distancing and lockdown for the students in the year 2020-21 many of these activities could not be held.

The celebration of national / international festivals in the College inculcate a feeling of togetherness, unity and national fervour among students and staff and also sensitize the young students towards national duty, global brotherhood and universal well-being. We celebrate English Day and Hindi Divas to inculcate knowledge of language and lingual diversity among the students.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Response:

The college follows the constitution of India. The students and staff of the college take part in all the constitutional principal privileges to be specific, right to balance, right to opportunity, directly against abuse, right to opportunity of religion, social and instructive freedoms.

The college ensure that, communism and secularism referenced in the constitution of India. The students and staff are not denied of civil rights, uniformity. The College never discriminate among its students and staff based on sex, religion, and identity and thus gives equivalent freedoms to everybody to encounter the freedom of thought, speech and guarantee the respect, solidarity and respectability of the College.

The following programmes are organized by various departments in this regards.

NAAC

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<p>25-01-2021 National Voter Day -Organized by - Political Science, NSS & Geography Department, 16-09-2021 International Ozone conversation Day - Organized by - Geography Department, 12-01-2021 National Youth Day - Organized by - NSS & Geography Department, 02-02-2021 Awareness Pro. on female health & Corona -Organized by - Home Science & Commerce Department, 13-01-2021 Online Talent Exploring Contest of unique items by using waste material -Organized by - Home Science Department, 07-09-2020 Low cost recipe online competition - Organized by - Home Science Department, 25-01-2021 Constitution Day -Organized by - Political Science Department, 23-01-2021 Subhash Chand Bose Day - Organized by - Political Science Department, 30-08-2020 Sanskrit Day - Organized by - Sanskrit Department, 21-06-2021 Online International Yoga Day - Organized by - Sports & Music Department,05-06-2021 Environment Day -Organized by - NSS Department, 01-12-2020 Aids Day - Organized by - Psychology & NSS Department, 26-01-2021 Republic Day - Organized by - All Departments, 15-08-2021 Independence Day -Organized by - All Departments, 09-11-2020 Digital Financial Education Awareness Webinar by Bombay Stock Exchange (BSE) directed by SEBI -Organized by - Commerce Department, 31-05-2021 To 04-06-2021 Online Computer Training Program -Organized by - Computer Department,</p>
Any other relevant information	<u>NIL</u>

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The

A. All of the above

**Code of Conduct is displayed on the website
There is a committee to monitor adherence
to the Code of Conduct Institution organizes
professional ethics programmes for
students, teachers, administrators
and other staff 4. Annual awareness
programmes on Code of Conduct are
organized**

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The College celebrates the most important national and international commemorative days / events / festivals in remembrance of the defining moments of India. The College organizes special activities to mark the significance of these immensely significant and essential commemorative days. The students and staff of the College celebrate these events in unison and also participate in various activities held during such events. The celebration of these national / international festivals by the students and staff of the College inculcate a feeling of togetherness, unity and national fervour among students and staff and also sensitize the young students towards national duty, global brotherhood and universal well-being.

The College in its every academic year celebrates India's Independence Day on 15th August, International Day of Non-Violence in commemoration of Mahatma Gandhi's Jayanti on 2nd October, World AIDS Day on 1st December, National Youth Day in commemoration of Swami Vivekanand's Jayanti on 12th January, India's Republic Day on 26th January and International Day of Yoga on 21st June, National sports day on 29th August.

The College organizes various cultural, patriotic, humanitarian,

environmental, national, and universal awareness activities to mark the significance of the aforementioned national and international commemorative days / events / festivals.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice I:

1. Title of the practice:

Best of Waste

2. Goal:

Education no longer means being a college pass-out or getting degree, its horizons have widened. Education today aims for quality self-reliance and empowerment to develop life skills and personality. The goals of the practice are:

- To introduce girls with art and develop handicraft skills.
- To develop aesthetic sense of the students.
- To teach them skills for self employment.
- To create interest in useful hobbies.
- To create art pieces and utility items from waste material.

3. The Context:

Govt. Kamla Devi Rathi Mahila PG Mahavidyalaya is the only girl's college in Rajnandgaon District with vision and mission to impart quality education through empowerment, skill enhancement and self reliance. Most of the girls hail from remote, rural/tribal areas with poor socio-economic background and orthodox families. Many of them are first generation learners of the families. Due to the vast difference in their family environment and the world outside their home, they do not have the skills required. They lack family support and finances. This practice of 'Best of Waste' helps them to develop skills at a very low cost and also give them exposure to aesthetic sense.

4. Practice:

The matter was discussed with the staff and students and it was decided that all the basic requirements and facilities will be provided by the institution. Although it started as a competition among students and the 'Best of Waste' was given prize. But gradually the students were so motivated that they joined this with great enthusiasm and vigour. Under the guidance of the Entrepreneur Cell and Home Science department, the students prepare Wall Hangings, Dolls and Puppets, Pen Stands, Magazine Holders, Dustbins and other decorative items out of the waste material found in surrounds and at home we normally tend to throw away.

5. Evidence of Success:

- In spite of few hurdles in the beginning the practice proved its success which is evident by the fact that number of the student participation is increasing every year.
- Students also come up with new ideas of making products out of waste.
- One whole room is full of these items created by the students which are exhibited for public during the various function held in the college from time to time. This endeavour has been widely appreciated.
- Students enjoy a lot in creating new items.

6. Problems Encountered & Resources Required:

- Faculty have to put extra efforts to motivate them, since most of them come from far off places they do not have time to take part in all these activities.
- Resources required are minimal as most of the raw material used is available by collecting the waste from staff, homes and college campus. Other accessories required are purchased by the funds contributed by the staff and students.

7. NOTE:

- It created positive environment in the campus.
- It enhances creativity of the students.
- It helps to develop skills for self employment.

Best Practice II:

Practice:

Sharing of Sports Infrastructural Facilities:

2. Goal:

The college believes in holistic education for the girls for which there is a need to sensitize them and make them aware of the importance of importance of Yoga, fitness & good health. College has a rich sports infrastructure and it was decided to extend these facilities to the girls or boys of the schools in the city and neighbourhood area healthy practice, summer coaching camps are organized by the sports department to share our infrastructural facility and coaching expertise and thereby creating a healthy and fit environment.

3. The Context

The college caters primarily to girl students from economically weaker sections and rural backgrounds. It was observed that very often they lacked awareness about health and fitness. They were not aware about the importance of sports as a career option. Keeping this in mind the sports department has devised this practice to inform and spread awareness among the students by organizing summer camps not only for the girls students but also for the school children of Rajnandgaon.

4. The Practice

Each year summer camps are organized with the collaboration of SAI (Sports Authority of India) and District Judo Association. Yoga camp was organized for mental health and physical fitness.

Archery and Cricket coaching for school students, Judo and karate camps to teach self defence to girls. Through this practice, the infrastructural facilities existing in the college can be shared and utilized by others. Sports hall is being used for organizing different level of tournaments of schools and college for badminton, and kabaddi. College's cricket ground is used for organizing local, co-operative and departmental tournament like CSEB, Forest department, District administration, Gramin bank and Health department

Evidence of success

There is clear evidence to show a marked improvement in their general well being and personality. It has helped in the Developing personality and physical fitness of students as well as development self - confidence. A large no. of poor students of both college and school of Rajnandgaon and nearby town have been trained for Archery and they have participated in National level.

6. Problems encountered and resources required

Students have to be motivated to participate in the camps.

Most of the students come form rural areas and they find it difficult to come in the morning or stay back after the college hours.

It's difficult to convince their parents about the benefits of participation in sports activities as most of them are

uneducated.

File Description	Documents
Best practices in the Institutional website	http://www.govtkdmcollegerjn.com/College.aspx?PageName=Best%20Practices
Any other relevant information	NIL

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Pre-Marital Counselling cell -

Kamla College is the only girl's college in the district having pre-marital counselling cell in psychology department ever since its inception. State welfare board had decided to start pre-marital counselling cell in our college and on 16-02-2016 it was formed and inaugurated. It is a matter of great pride for our college that this cell is only in two places in Chhattisgarh one in our college another in Bilaspur. In this cell counselling is done free of cost and every year many girls are being benefited by this. To tackle the increasing rate of divorce and family dispute was the reason behind this whole initiative. The main problem with the young generation is that they are not able to adjust in the new atmosphere. Since the start of this cell, we are getting very good response, many girls from the college as well as outside are coming for counselling and are getting benefited by the service.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

1. Installation of solar panel in college hostel and premises.
2. Installation of sanitary pad vending machine and incinerator in old building and hostel no.1.

3. Construction of toilets in badminton hall.
4. Introduction to new value-added courses in PG department.
5. Introduction of new Diploma and Value-added courses.
6. Proposal to start research centre in other PG departments.
7. Up-gradation of English language lab.

NAAC